

جامعة الإمام عبد الرحمن بن فيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

### The most important skills of

# IAU alumnie

The prospective of employers





وكالة الجامعة للدراسات والتطوير وخدمة المجتمع Vice Presidency for Studies, Development and Community Service

### The most important skills of

## IAU alumni

#### The prospective of employers

2019



#### List of Contents

1.	Overview: Error! Bookmark not defined.		
1.1.	Personal Skills: Error! Bookmark not defined.		
1.2.	TECHNICAL SKILLS:		
1.3.	ALUMNI AND CAREER DEVELOPMENT CENTER'S EFFORTS TO PREPARE ALUMNI FOR THE JOB MARKET: ERROR! BOOKMARK NOT DEFINED.		
2.	Research Aims: Error! Bookmark not defined.		
3.	QUESTIONS OF STUDY: ERROR! BOOKMARK NOT DEFINED.		
4.	Study Objectives: Error! Bookmark not defined.		
5.	STUDY IMPORTANCE: ERROR! BOOKMARK NOT DEFINED.		
5.1.	Scientific Importance: Error! Bookmark not defined.		
5.2.	PRACTICAL IMPORTANCE: ERROR! BOOKMARK NOT DEFINED.		
6.	Method of Study: Error! Bookmark not defined.		
6.1.	STUDY VARIABLES AND METHOD FOR MEASURING THEM: ERROR! BOOKMARK NOT DEFINED.		
.6.2	POPULATION AND STUDY SAMPLE ERROR! BOOKMARK NOT DEFINED.		
6.3.	Source of Data: Error! Bookmark not defined.		
6.4.	Tool of Primary Data Collection: Error! Bookmark not defined.		
6.5.	Methods of Statistical Analysis		
6.6.	THE STUDY LIMITATIONS ERROR! BOOKMARK NOT DEFINED.		
7.	FIELD STUDY RESULTS: ERROR! BOOKMARK NOT DEFINED.		
7.1.	THE MOST COMMON DEGREE FOR POSITIONS IN THE INSTITUTIONS SUBJECT OF STUDY: ERROR! BOOKMARK NOT DEFINED.		
7.2.	POSITIONS FILLED BY IAU ALUMNI IN THE INSTITUTIONS SUBJECT OF STUDY: ERROR! BOOKMARK NOT DEFINED.		
7.3.	RECRUITMENT OF UNIVERSITY ALUMNI BY THE INSTITUTIONS SUBJECT OF STUDY: ERROR! BOOKMARK NOT DEFINED.		
7.4.	THE IMPORTANT ATTRIBUTES WHEN THE COMPANIES MAKING A DECISION TO HIRE ERROR! BOOKMARK NOT DEFINED.		
7.5.	PROFESSIONAL COMPETENCE: ERROR! BOOKMARK NOT DEFINED.		
7.6.	THE CHANCES TO CONTINUE TO HIRE IAU ALUMNI ERROR! BOOKMARK NOT DEFINED.		
7.7.	Compare with alumni of other universities: Error! Bookmark not defined.		
8.	CONCLUSION AND RECOMMENDATION ERROR! BOOKMARK NOT DEFINED.		
Sum	SUMMARY ERROR! BOOKMARK NOT DEFINED.		
9.	References Error! Bookmark not defined.		

#### List of Tables

TABLE 1 AVERAGE RESPONSES FOR THE IMPORTANT ATTRIBUTES WHEN THE COMPANIES MAKING A DECISIO   DEFINED.	N TO HIRE <b>ERROR! BOOKMARK NOT</b>
TABLE 2 RESPONSES FOR THE IMPORTANT ATTRIBUTES WHEN THE COMPANIES MAKING A DECISION TO HIRE	ERROR! BOOKMARK NOT DEFINED.
TABLE 3 AVERAGE RESPONSES FOR COMMUNICATION, KNOWLEDGE SKILLS	ERROR! BOOKMARK NOT DEFINED.
TABLE 4 RESPONSES FOR COMMUNICATION, KNOWLEDGE , AND, SKILLS.	ERROR! BOOKMARK NOT DEFINED.
TABLE 5 AVERAGE RESPONSES FOR COGNITIVE, TECHINCAL, AND, COMPUTER SKILLS DIMENSION	ERROR! BOOKMARK NOT DEFINED.
TABLE 6 RESPONSES FOR COGNITIVE, TECHINCAL, AND, COMPUTER SKILLS DIMENSION	ERROR! BOOKMARK NOT DEFINED.
TABLE 7 AVERAGE RESPONSES FOR PERSONAL ATTRIBUTES DIMENSION	ERROR! BOOKMARK NOT DEFINED.
TABLE 8 RESPONSES FOR PERSONAL ATTRIBUTES DIMENSION	ERROR! BOOKMARK NOT DEFINED.
TABLE 9 RESPONSES FOR PERSONAL ATTRIBUTES DIMENSION	ERROR! BOOKMARK NOT DEFINED.
TABLE 10 AVERAGE RESPONSES FOR MANAGERIAL SKILLS DIMENSION	ERROR! BOOKMARK NOT DEFINED.
TABLE 11 RESPONSES FOR MANAGERIAL SKILLS DIMENSION	ERROR! BOOKMARK NOT DEFINED.
TABLE 12 RESPONSES FOR THE IMPORTANT OF MANAGERIAL SKILLS	ERROR! BOOKMARK NOT DEFINED.
TABLE 13 RESPONSES FOR THE CHANCES TO CONTINUE TO HIRE IAU ALUMNI	ERROR! BOOKMARK NOT DEFINED.
TABLE 14 RESPONSES FOR PERSONAL ATTRIBUTES DIMENSION	ERROR! BOOKMARK NOT DEFINED.

#### List of Figures

FIGURE 1 ALUMNI AND CAREER DEVELOPMENT CENTER'S ANNUAL OVERALL PERFORMANCE DURING THE 2019/2020 SCHOOL YEAR...... ERROR! BOOKMARK NOT DEFINED.

FIGURE 2 ALUMNI AND CAREER DEVELOPMENT CENTER'S ANNUAL OVERALL PERFORMANCE BY IAU SCIENTIFIC SECTORS DURING ...... ERROR! BOOKMARK NOT DEFINED.

FIGURE 3 OPERATIONAL PLAN FOR THE SECOND SEMESTER OF THE 2019/2020 ACADEMIC YEAR	ERROR! BOOKMARK NOT DEFINED
FIGURE 4 OPERATIONAL PLAN FOR THE SECOND SEMESTER OF THE 2019/2020 ACADEMIC YEAR	ERROR! BOOKMARK NOT DEFINED.
FIGURE 5 OPERATIONAL PLAN FOR THE FIRST SEMESTER OF THE 2020/2021 ACADEMIC YEAR	ERROR! BOOKMARK NOT DEFINED.
FIGURE 6 ALUMNI AND CAREER DEVELOPMENT CENTER WORKSHOP ANNOUNCEMENTS	ERROR! BOOKMARK NOT DEFINED.
FIGURE 7 THE MOST COMMON DEGREE FOR POSITIONS IN THE INSTITUTIONS SUBJECT OF STUDY	ERROR! BOOKMARK NOT DEFINED.
FIGURE 8 THE MOST COMMON DEGREE FOR POSITIONS IN THE INSTITUTIONS SUBJECT OF STUDY	ERROR! BOOKMARK NOT DEFINED.
FIGURE 9 RECRUITMENT OF UNIVERSITY ALUMNI BY THE INSTITUTIONS SUBJECT OF STUDY	ERROR! BOOKMARK NOT DEFINED.
FIGURE 10 THE IMPORTANT ATTRIBUTES WHEN THE COMPANIES MAKING A DECISION TO HIRE	ERROR! BOOKMARK NOT DEFINED.
FIGURE 11 THE IMPORTANT OF ENGLISH LANGUAGE SKILLS WHEN THE COMPANIES MAKING A DECISION TO HIRE	ERROR! BOOKMARK NOT DEFINED.
FIGURE 12 THE IMPORTANT OF COMPUTER SKILLS WHEN THE COMPANIES MAKING A DECISION TO HIRE	ERROR! BOOKMARK NOT DEFINED
FIGURE 13 THE IMPORTANT OF TECHNICAL SKILLS SPECIFIC FOR THE POSITION WHEN THE COMPANIES MAKING A <b>BOOKMARK NOT DEFINED.</b>	DECISION TO HIRE ERROR

FIGURE 14 THE IMPORTANT OF PRIOR INTERNSHIP/APPRENTICESHIP WHEN THE COMPANIES MAKING A DECISION TO HIRE **ERROR! BOOKMARK NOT** DEFINED.

FIGURE 15 THE IMPORTANT OF WORK ETHICS WHEN THE COMPANIES MAKING A DECISION TO HIRE ..... ERROR! BOOKMARK NOT DEFINED.

FIGURE 16 THE IMPORTANT OF PREVIOUS JOB EXPERIENCE WHEN THE COMPANIES MAKING A DECISION TO HIRE. ERROR! BOOKMARK NOT DEFINED.

FIGURE 17 THE IMPORTANT OF COMMUNICATION, KNOWLEDGE, AND, SKILLS WHEN THE COMPANIES MAKING A DECISION TO HIRE.......... ERROR! BOOKMARK NOT DEFINED.

FIGURE 18 THE IMPORTANT OF ENGLISH LANGUAGE PROFICIENCY WHEN THE COMPANIES MAKING A DECISION TO HIRE**ERROR! BOOKMARK NOT DEFINED.** 

FIGURE 19 THE IMPORTANT OF SPEAKING SKILLS WHEN THE COMPANIES MAKING A DECISION TO HIRE	ERROR! BOOKMARK NOT DEFINED.
FIGURE 20 THE IMPORTANT OF LISTENING SKILLS WHEN THE COMPANIES MAKING A DECISION TO HIRE	ERROR! BOOKMARK NOT DEFINED.
FIGURE 21 THE IMPORTANT OF WRITING SKILLS WHEN THE COMPANIES MAKING A DECISION TO HIRE	ERROR! BOOKMARK NOT DEFINED.
FIGURE 22 COGNITIVE, TECHNICAL, AND, COMPUTER SKILLS DIMENSIONS	ERROR! BOOKMARK NOT DEFINED.
FIGURE 23 THE IMPORTANT OF BASIC COMPUTER SKILLS.	ERROR! BOOKMARK NOT DEFINED.
FIGURE 24 THE IMPORTANT OF CRITICAL ANALYSIS SKILLS	ERROR! BOOKMARK NOT DEFINED.
FIGURE 25 THE IMPORTANT OF MATHEMATICAL SKILLS	ERROR! BOOKMARK NOT DEFINED.
FIGURE 26 THE IMPORTANT OF LOGICAL THINKING	ERROR! BOOKMARK NOT DEFINED.
FIGURE 27 PERSONAL ATTRIBUTES SKILLS DIMENSIONS	ERROR! BOOKMARK NOT DEFINED.

FIGURE 28 THE IMPORTANT OF CREATIVITY SKILLS.	ERROR	BOOKMARK NOT DEFINED.
FIGURE 29 THE IMPORTANT OF DEPENDABILITY SKILLS	. Error	BOOKMARK NOT DEFINED.
FIGURE 30 THE IMPORTANT OF DESIRE TO GAIN ON-THE JOB TRAINING SKILLS	. Error	BOOKMARK NOT DEFINED.
FIGURE 31 THE IMPORTANT OF INTERPERSONAL SKILLS	. Error	BOOKMARK NOT DEFINED.
FIGURE 32 THE IMPORTANT OF PUNCTUALITY SKILLS	. Error	BOOKMARK NOT DEFINED.
FIGURE 33 THE IMPORTANT OF SELF CONFIDENCE	. Error	BOOKMARK NOT DEFINED.
FIGURE 34 THE IMPORTANT OF SELF DISCIPLINE	. Error	BOOKMARK NOT DEFINED.
FIGURE 35 THE IMPORTANT OF SELF MOTIVATION	. Error	BOOKMARK NOT DEFINED.
FIGURE 36 THE IMPORTANT OF SELF RELIANCE/INDEPENDENCE	. Error	BOOKMARK NOT DEFINED.
FIGURE 37 THE IMPORTANT OF UNDERSTANDING PROFESSIONAL AND ETHICAL REPSONSBILITIES	. Error	BOOKMARK NOT DEFINED.
FIGURE 38 THE IMPORTANT OF PUNCTUALITY SKILLS	. Error	BOOKMARK NOT DEFINED.
Figure 39 Managerial Skills dimensions	ERROR	BOOKMARK NOT DEFINED.
FIGURE 40 THE IMPORTANT OF ABILITY TO ORGANISE TASKS	. Error	BOOKMARK NOT DEFINED.
FIGURE 41 THE IMPORTANT OF ABILITY TO DELEGATE TASKS	. Error	BOOKMARK NOT DEFINED.
FIGURE 42 THE IMPORTANT OF ABILITY TO PRIORITISE TASKS	. Error	BOOKMARK NOT DEFINED.
FIGURE 43 THE IMPORTANT OF ABILITY TO WORK IN A TEAM	. Error	BOOKMARK NOT DEFINED.
FIGURE 44 THE IMPORTANT OF ABILITY TO IDENTIFY, FORMULATE AND SOLVE PROBLEMS	. Error	BOOKMARK NOT DEFINED.
FIGURE 45 THE IMPORTANT OF PRESENTATION SKILLS	. Error	BOOKMARK NOT DEFINED.
FIGURE 46 THE IMPORTANT OF LEADERSHIP SKILLS	. Error	BOOKMARK NOT DEFINED.
FIGURE 47 THE IMPORTANT OF PROFESSIONAL ATTITUDE	. Error	BOOKMARK NOT DEFINED.
FIGURE 48 THE IMPORTANT OF INITIATIVE	. Error	BOOKMARK NOT DEFINED.
FIGURE 49 THE IMPORTANT OF TIME MANAGEMENT	. Error	BOOKMARK NOT DEFINED.
FIGURE 50 THE IMPORTANT OF KNOWLEDGE OF INTERNATIONAL AFFAIRS	. Error	BOOKMARK NOT DEFINED.
FIGURE 51 THE IMPORTANT OF PROFESSIONAL WORK	. Error	BOOKMARK NOT DEFINED.
FIGURE 52 THE IMPORTANT OF MANAGERIAL SKILLS	. Error	BOOKMARK NOT DEFINED.
FIGURE 53 THE CHANCES TO CONTINUE TO HIRE IAU ALUMNI	. Error	BOOKMARK NOT DEFINED.
FIGURE 54 COMPARE WITH ALUMNI OF OTHER UNIVERSITIES	. Error	BOOKMARK NOT DEFINED.
FIGURE 55 ACTIVITIES THAT ARE ADOPTED IN THE GRADUATE SKILLS REGISTER	. Error	BOOKMARK NOT DEFINED.
FIGURE 56 SELF-DEVELOPMENT AND PERSONAL BUILDING SKILLS INCLUDED IN THE GRADUATE SKILLS REGISTER .	. Error	BOOKMARK NOT DEFINED.
FIGURE 57 MECHANISMS FOR IDENTIFYING BASIC AND SPECIALIZED COMPUTER SKILLS	. Error	BOOKMARK NOT DEFINED.
FIGURE 58 THE MOST IMPORTANT SKILLS OF IAU ALUMNI	. Error	BOOKMARK NOT DEFINED.

\_

To get the full report, kindly contact <a href="mailto:alumni@iau.edu.sa">alumni@iau.edu.sa</a>

Acknowledgements

The Alumni and Career Development Center thanks everyone who participated in this study. Many thanks to the office of Vice President for Studies and Development and Community Service and all units working under Prof. Abdullah Alkadi. Many thanks to: the Deanship of Quality and Accreditation, Decision Support Unit, and Branding Unit. Many thanks to the following by name:

No.	Name	Position
1	Prof. Abdullah Hussain Alkadi	Vice President for Studies, Development and Community Services
2	Dr. Amani Khalifa Albahr	Associate Professor, Director, of Alumni and Career Development Center
3	Dr. Ehab Lotfy Abdelaal	Associate Professor, Alumni and Career Development Center
4	Eng. Abdulrahman Al-Nouman	Vice President Senior Consultant and Decision Support unit representative
5	Eng. Mohamed Abdelrahim Ahmed	Supervisor of IAU Project Management office.
6	Eng. Nouf Alsaikhan	IAU Branding Unit Manager
7	Dr. Mohamed Fadol Ali Naser	Associate Professor, Deanship of Quality and Academic Accreditation
8	Dr. Hani Ibrahim Al-Saleem	Assistant Professor, College of Applied Medical Silences.
9	Dr. Kamal Eldin Hassan Eldaw	Associate Professor, College of Applied Studies and Community Service.
10	Dr. Sayed Hassan Abdelmajeed	Assistant Professor, College of Applied Studies and Community Service.
11	Dr. Mohamed Nour Eladain Sayed	Assistant Professor, College of Applied Studies and Community Service.



جامعة الإمام عبد الرحمن بن فيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

\_\_ صمم بواسطة \_\_

وحـدة هــويــة الجـــامعة Brand Management Unit