



Basic and Applied Scientific Research Centre Dammam 31113, Saudi Arabia		 جامعة الإمام عبد الرحمن بن فيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY مركز البحوث العلمية الأساسية و التطبيقية Basic and Applied Scientific Research Center	
Procedure Title: QUALITY MANUAL ISO/IEC 17025:2017		Document No. Samples -IAU-BASRC-010201-F-18	
Department/Section	Quality Assurance / Lab	Revision Date: 1.1.2022	Next Revision Date: 1.1.2026
		Revision No. 1	Page 1 of 2

REQUEST FOR SEM / EDX SERVICE

TYPE OF SERVICE:	<input type="checkbox"/> Internal	<input type="checkbox"/> External
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REQUESTER INFORMATION	
Client Name:	
Organization Type: <input type="checkbox"/> College <input type="checkbox"/> Research institute <input type="checkbox"/> University	
Name of organization:	
Department:	
E-mail:	
Mobile:	
Sig.:	Date:

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SAMPLE INFORMATION

Number of Samples: _____

Service section:

SEM	EDX
<input type="checkbox"/> Specimen preparation	<input type="checkbox"/> Spectrum
<input type="checkbox"/> Carbon Coating	<input type="checkbox"/> Mapping
<input type="checkbox"/> Chromium Coating	<input type="checkbox"/> Expected EDX Elements: _____

Magnification <u>OR</u> Size	<input type="checkbox"/> x1000-5000	<input type="checkbox"/> x5000-10000	<input type="checkbox"/> x10000-50000	<input type="checkbox"/> x50000-75000	
	<input type="checkbox"/> 20µM	<input type="checkbox"/> 10µM	<input type="checkbox"/> 5µM	<input type="checkbox"/> 2µM	<input type="checkbox"/> 1µM

Sample Section:

<input type="checkbox"/> Toxic	<input type="checkbox"/> Solid/Bulk	<input type="checkbox"/> Powder	<input type="checkbox"/> Film	<input type="checkbox"/> Organic	<input type="checkbox"/> Inorganic	<input type="checkbox"/> Fluid
<input type="checkbox"/> Insulating	<input type="checkbox"/> Human Origin	<input type="checkbox"/> Live Sample	<input type="checkbox"/> Conductor	<input type="checkbox"/> Stable under irradiation		
Will you be available during analysis? <input type="checkbox"/> Yes / <input type="checkbox"/> No		Preferred Day: <input type="checkbox"/> Sun <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs				
		Preferred Time: <input type="checkbox"/> [08am-12noon] <input type="checkbox"/> [12noon-2:30pm]				

INSTRUCTIONS

- 1) The size of metal sample must be up to 1 cubic cm and thin film 1×1 cm.
- 2) Biological samples before submitting must be prepared [Fixation, dehydration & drying].
- 3) Would you like to retrieve your samples after completing the analysis: Yes No
- 4) Please collect your samples no later than one week from receiving this e-mail. After a week, the samples will be disposed

Acknowledgment: All information filled in by the Client is correct

Samples Supervisor Name:

.....

Sig.:

Date:

