



To be filled out by the authorized department submitting the request
Application Form for Extending an External Scholarship

	Name		ID
كلية التربية	Affiliated Institution	معيدة	Position
Start Date (of Scholarship)	University of Scholarship and location		Degree Pursued

Type of Request: First Scholarship Extension Extension Duration: Start Date:

Request:

A referral from the Dean of Graduate Studies, reference number _____ dated //____ AH, accompanied the application submitted via the electronic portal (Safeer) concerning the extension of the scholarship () for a period of () starting from //____ CE to //____ CE. Note that the tuition fees for the year _____ are. _____

Opinion of the Cultural Attaché:

The request received approval from the Cultural Attaché in _____, based on a letter from the academic supervisor stating that the scholar is in the analysis phase, has started writing the thesis, and has completed _____% of the work. The expected date of thesis submission is _____ CE, and the expected date of defense is. _____

Previous Decisions and Recommendations:

(One of the college staff has been granted access to the archive of decisions relevant to the institution.)

Department Recommendation:

Approval _____ from the Department Council () in session () held on //____ AH. Please specify the reason if the decision was by majority approval or denial.

College Recommendation:

Approval _____ from the College Council in session (____) held on // AH. Please specify the reason if the decision was by majority approval or denial.

Note: The shaded field contains a dropdown menu where you can select the type of request and adjust the data accordingly. Please attach reports from previous and current supervisors, along with the academic advisor's report at Imam Abdulrahman Bin Faisal University.

Requirements:

1. Ensure the scholarship duration and start date align with the regulatory period.
2. Verify that all decisions issued for the nominee are included.
3. Academic Advisor's Report at Imam Abdulrahman Bin Faisal University.
4. Academic Supervisor's Report at the scholarship university.
5. Tuition fees for the requested year.

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