

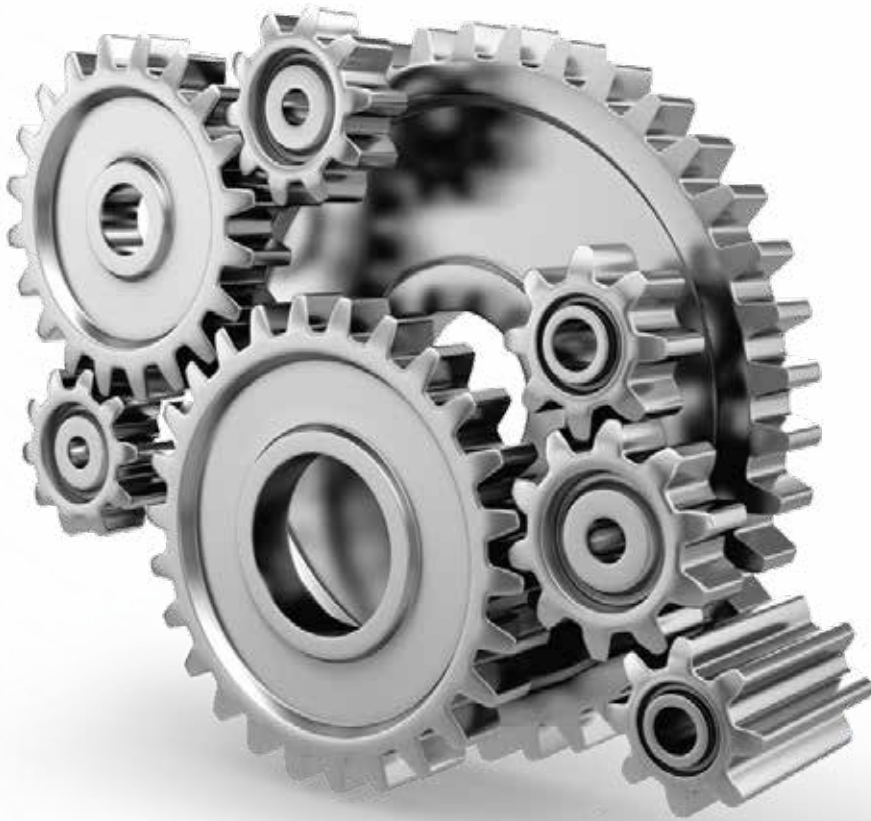


جامعة الإمام عبد الرحمن بن فيصل  
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

— أمانة المجلس العلمي —  
The Secretariat of the Scientific Council

## Service terminations and extensions, and the use of part-time professors

Procedural and executive rules



MARKETING UNIT  
وحدة التسويق  
بعمادة البحث العلمي  
DEANSHIP OF SCIENTIFIC RESEARCH

## Definitions:

**Termination of service:** The service of a faculty member ends for one of these reasons:

resignation, request for retirement before reaching the legal age according to the retirement system, cancellation of Job, health disability, absence without a legitimate excuse or failure to implement the transfer decision, dismissal for disciplinary reasons, dismissal by royal order or by decision of the House of Representatives.

**Retired:** A university faculty member who was referred to retirement after the age of sixty, or submitted an early retirement

## Vision:

That the university remains an incubator of science and scholars even after retirement.

## Mission:

Work on the communication strategy between the retired faculty member and the university in order to benefit from the experiences of retired professors, as well as the continuity of the retired member's benefit from the services provided to the university's employees.

# Regulations Governing the Procedures for Termination of Service for the Affairs of Saudi Universities' Staff Members of Teaching and the Like,

## Article One (1)

The service of a faculty member ends for one of the following reasons:

1. Resignation.
2. Referral to retirement before reaching the legal age according to the retirement system.
3. Job Cancellation.
4. health deficit.
5. Absence without a legitimate excuse or failure to implement the transfer decision.
6. Dismissal on disciplinary grounds.
7. Separation by royal order or by decision of the Council of Ministers.

## Article Two (2)

A faculty member will refer to retirement by a decision of the university rector if he has reached sixty years old. It is permissible by a decision of the university rector to extend the service of those who reached sixty years during the academic year to its end, and the Higher Education Council, based on the recommendation of the university rector, may extend the service of those who reach the age sixty-five.

### **Article Three (3)**

If it is proven that a faculty member and the like are unable to carry out his duties due to illness, the university president shall submit a report on that to the university council to consider the termination of his/her service

### **Article Fourth (4)**

The University Council, based on the recommendation of the specialized department and college councils, and the Scientific Council, to consider accepting the resignation of a faculty member and the like or referring him/her to early retirement at his request.

## Articles of the Regulations for the Use of Part-Time

### Article One (5)

The university may seek the assistance of a part-time professor, provided that he is a former faculty member or a distinguished scholar with long experience in the specialization he will teach. It is not permissible to assign him any administrative work.

### Article Two (6)

The use of part-time professors for a period not exceeding two years, subject to renewal, shall be by a decision of the university rector based on the approval of the university council and the recommendation of the scientific council and the specialized college and department councils.

### Article Three (7)

The part-time professor shall be granted a remuneration equivalent to the first peg of the scientific rank he was in. If he is not a former faculty member, the University Council shall determine the amount of the remuneration based on the recommendation of the Scientific Council and the department and college councils, provided that it does not exceed the first peg of the rank of assistant professor.

### **Article fourth (8)**

Taking into account the provisions of Article (96) of these regulations, a part-time professor must abide by the duties of a faculty member stipulated in these regulations and shall be treated in terms of teaching units over the quorum for the provisions of Article 51 of these regulations.

### **Article Five (9)**

When a part-time professor breaches any of his duties, the provisions relating to the discipline of faculty members stipulated in these regulations shall apply to him.

## **the procedural rules for extending service and seeking the assistance of part-time professors**

1. The school year comes to an end.
2. It is permissible, based on the recommendation of the university director, to extend the Internet service at the age of sixty years for a period until he reaches the age of sixty-five.
3. It is not permissible to assign part-time professors any administrative work.
4. According to the CV and the appropriate specialization, the experience of the part-time professor can be used to teach.
5. According to the scientific output and specialization, those whose service has been terminated as an arbitrator (especially professors, and the participating professors among them) can be included in the arbitrators' lists in the Scientific Council, the Deanship of Scientific Research, scientific journals, or a leading editor in the university's journals.
6. The possibility of including the retired member among the lists of consultants for permanent or temporary committees of
7. inviting them to attend scientific societies
8. Providing advice and scientific expertise by inviting them to annual meetings at the university and their meeting with new faculty

## Procedures for requesting termination of service

1. A faculty member and the like shall be referred to retirement by a decision of the university director.
2. Teaching by applying for early retirement or a request to extend the service after sixty to the department council, then the college council to submit to the scientific council to be issued a decision by the university president.



## References The

1. regulations governing the affairs of Saudi faculty members in universities from the system of the Council of Higher Education and Universities and its regulations
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[http://dfpa.ksu.edu.sa/unit\\_retired](http://dfpa.ksu.edu.sa/unit_retired)
3. The Center for the Revival of Arab Scientific Heritage at the University of Baghdad
4. Umm Al-Qura University - Portal of the Deanship of Faculty and Staff
5. Affairs Stanford
6. University University of Washington
7. University of Illinois
8. University of Wisconsin
9. University Harvard
10. University of California
11. University of Oxford
12. University of Utah
13. Boston University
14. Public Pension
15. Agency National Association of Retirees
16. King Saud
17. University King Abdulaziz University



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