



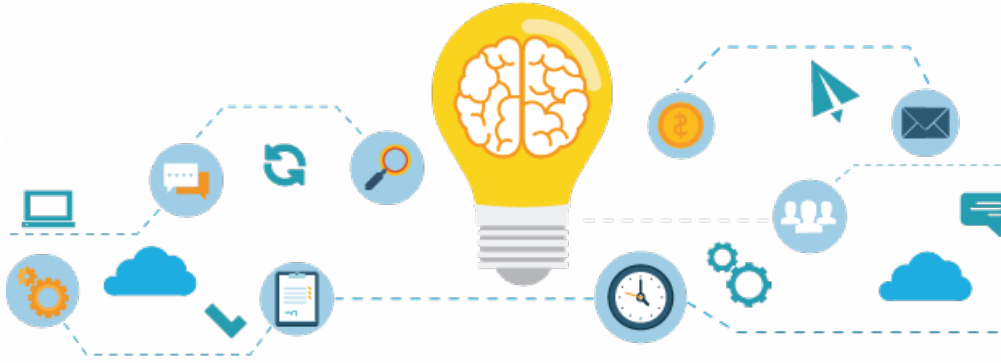
جامعة الإمام عبد الرحمن بن فيصل
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY
— أمانة المجلس العلمي —
The Secretariat of the Scientific Council

Scientific Consultations

Executive and Procedural Rules
Governing Article Sixty Six

2019-1440

(approved by the University Council in its second session on 1433/20/02 AH, 2012/14/01 AD)



MARKETING UNIT
وحدة التسويق
بعمادة البحث العلمي
DEANSHIP OF SCIENTIFIC RESEARCH

Scientific Consultation

Article 66 of the Regulation on Saudi Faculty Affairs in Universities

The services of the university's faculty member may be used as a part-time consultant in the government, private sector or regional or international organizations based in the Kingdom according to:

First: Presentation

Implementing and procedural rules for Article (66) First: Conditions for approval of the work of a faculty member as a part-time consultant

1. Spent at least two years in the service of the university in one of the positions of the faculty members.
2. His work as a part-time consultant should not disrupt the course of the study during the consulting period, and this must be clarified in his academic schedule during the consulting year.
3. That his work as a part-time consultant does not involve the replacement of a substitute who performs some or all of his academic duties(According to the specialization) or an increase in the extra hours in the department as a result of assigning others to work.
4. Commit to the dean of the college and the head of the concerned department to carry out his teaching duties (Teaching load) including not changing the dates and locations of the scheduled subjects.
5. The dean of the college and the head of the department concerned should commit to the official working hours, including office hours, to regularly attend department meetings, to participate in the work of committees at the department, college and university levels.
6. He must not be seconded, delegated, or hold a sabbatical leave.

Second: Conditions for approval of { renewing }the work of a faculty member as a part-time consultant

1. The approval of the department council on the performance report of its basic work in the department and the college, as well as clinics, laboratories, and computer centers if the nature of its work requires that under the provisions of the articles (55 ,54 ,42 ,41) and Article (66, paragraph 7) of the regulations organizing the affairs of Saudi faculty members in universities.
2. Not to violate any of the items mentioned in Article 66 of the regulations governing the affairs of Saudi faculty members in universities or the first item in the executive and procedural rules.

Third: The duties of the government entity, the private sector, or regional or international organizations that benefit from the work of a faculty member with them as a part-time consultant

1. When submitting a request for the assistance of a faculty member to work for them as a part-time consultant, as well as in the case of renewing the request, it is necessary to clarify the nature of the consultation, including working days and times during the week.
2. Formal and moral commitment to the agreed working hours that guarantee the rights of the university and not to assign the advisor during official working hours, for whatever reason.
3. Not assigning the advisor to work that negatively affects his performance and his essential work as a faculty member at the university or any work that violates professional integrity.
4. Not to assign the advisor outside his main workplace or outside the Kingdom to carry out his work or attend scientific events without obtaining the prior approval of the university.
5. Submit an annual professional report on the consultant's performance and justifications for renewing his work as a part-time consultant.
6. Providing the opportunity to train some university and postgraduate students (The Interns) researchers also can get benefit from any research capabilities they have
7. Pay the equivalent of %5 of the advisor's reward to the University's Center for Consulting Research and Studies throughout the consulting period (this must be stated in the form of a contract between the university and the entity beneficiary of the faculty member's work as a part-time advisor to it).

Fourth: General provisions

1. It is prohibited for a faculty member to work as a part-time consultant in a government entity, the private sector, academic or international organizations during the university's official working hours, and in its hospitals and health centers (For physicians who are faculty members)
2. The university has the right not to renew a faculty member's work as a part-time consultant to any entity whenever it appears that this entity is not committed to any of the provisions of Article Three (Especially on 4 ,3 ,2 ,1)
3. Also, in the event of non-compliance with any of the items mentioned in Article 66 of the regulations governing the affairs of Saudi faculty members in universities, or the first clause in the executive and procedural rules, the university has the right to stop the faculty member's work as a full-time advisor immediately, and not to renew it in the future for a specific period or periods.
4. The university has the right to hold some benefits and allowances if it is conclusively established that the faculty member who works as a part-time consultant is not obliged to violate teaching or clinical duties (For the doctors of faculty members)
5. Excluded from the terms of the provisions of (Article 1 paragraph 1) Who has been approved to work as a part-time consultant before the issuance of these executive and procedural rules.
6. These executive and procedural rules shall come into force from the date of their approval by the University Council.



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