



Basic and Applied Scientific Research Centre Dammam 31113, Saudi Arabia		 جامعة الإمام عبد الرحمن بن فيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY مركز البحوث العلمية الأساسية و التطبيقية Basic and Applied Scientific Research Center	
Procedure Title: QUALITY MANUAL ISO/IEC 17025:2017		Document No. Samples -IAU-BASRC-010201-F-010	
Department/Section	Quality Assurance / Lab	Revision Date: 1.1.2022	Next Revision Date: 1.1.2026
		Revision No. 1	Page 1 of 2

REQUEST FOR GC-MS SERVICE

TYPE OF SERVICE:	<input type="checkbox"/> Internal	<input type="checkbox"/> External
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REQUESTER INFORMATION	
Client Name:	
Organization Type: <input type="checkbox"/> College <input type="checkbox"/> Research institute <input type="checkbox"/> University	
Name of organization:	
Department:	
E-mail:	
Mobile:	
Sig.:	Date:

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SAMPLE INFORMATION
Number of samples:
Safety precautions: <input type="checkbox"/> Toxic <input type="checkbox"/> Flammable <input type="checkbox"/> Biohazardous <input type="checkbox"/> None
INSTRUCTIONS
1- The sample must be in <u>clear without impurities.</u>
2-The results will be sent by e-mail <u>within 10 working days</u>
Would you like to retrieve your samples after completing the analysis: <input type="checkbox"/> Yes <input type="checkbox"/> No Please collect your samples no later than one week from receiving this e-mail. After a week, the samples will be disposed
Storage requirements for the sample :
Acknowledgment: All information filled in by the Client is correct

Samples Supervisor Name:

.....

Sig.:

Date:

