



## POLICY AND PROCEDURES

<b>DEPARTMENT : ADMINISTRATION</b>	
<b>Effectivity: 10.03.2019</b>	<b>Supersedes: 4</b>
<b>Review Date: 12.03.2024</b>	<b>No. of Pages: 3</b>

1. **TITLE:** EDUCATION GRANT INITIATIVE POLICY

2. **PURPOSE:**

2.1. The Imam Abdul Rahman Bin Faisal University Student Fund is a crucial component of the Deanship of Student Affairs because it directly addresses the funds requirement of both males and females students. The fund aims to effectively fulfill financial measures while keeping up with the evolution of the services offered to students.

3. **DEFINITIONS:**

3.1. Giving students the assistance and services they need to succeed academically and live a high-quality university life in accordance with vision 2030.

4. **POLICY:**

4.1. **Student Loan Program**, the Student Loan Department at the Deanship of Admission and Registration provides loans to students through this program based on their individual needs, with installment payments collected from their monthly pay and monitored by the Students Fund.

4.2. **Saudi government Universities/colleges offer three different sorts of scholarships based on their various advantages:**

4.2.1. **Free Scholarships** that provide the entire benefits to the student. (Full Scholarship)

4.2.2. **Partially funded scholarships** in which the student receives some privileges; for example, the school may offer the student a seat only or a seat and lodging, which is less than the full free scholarship.

4.2.2.1. **Excellence Scholarships:** For Saudi students with an exceptional academic record, in accordance with paragraph (A) article (13) of the administrative and financial norms of graduate studies programs, in addition to the following conditions:

- The applicant earned an excellent grade in their undergraduate studies or has a registered patent.
- IELTS minimum score of (6), or its equivalent on other recognized english language tests.
- 25% of the overall program fees are covered by scholarships.

4.2.2.2. **Scholarship fro Social Insurance Dependents:** As stated under paragraph (A), article 13 of the Administrative and Financial Regulations fro graduate studies programs, Saudi students who are unable to pay the entire program fees, this scholarship pays for 25% of the overall program costs.



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4.2.3. **Grant Paid** for, everything is done in accordance with the guidelines established by the educational institution council, and in a way that does not contravene those guidelines. The fund helps underprivileged college students through this initiative. The value of the assistance varies from student, depending on their needs and the results the case study conducted by the Student Care Unit. Additionally, the value of help is determined by the attachments that describe each student's situation and after being presented to and receiving approval from the Student Fund Board of Directors.

- 4.3. Most master's and PhD programs with a research track provide financing to approved students. This funding comes from the graduate unit, sometimes known as the departments and/or faculty.
- 4.4. IAU offers grants and fellowships to help doctoral and master's students with their educational goals. Various organizations offer funding for graduate students to pay their intellectual and research expenditures.

## 5. PROCEDURE

- 5.1. **Scholarship/Grant eligibility and selection are typically determined by personal factors and circumstances:**
- 5.1.1. **Merit –Based Financial Aid/Scholarship**, is designed to support Master Degree/PhD completion by the brightest students. Based on the students current credentials and resume, and must be among the top candidates among all applicants.
- 5.1.2. **Need –Based Scholarship**, is designed to help students whose personal circumstances or history would make it more difficult for them to pursue a Master degree or PhD.
- 5.2. Applicants/Candidates must be a Graduate Students
- 5.3. The applicants must be presenting their findings/research in a setting that is professional and suitable for their program
- 5.4. The same guidelines that are applicable to Saudi Students who attend universities in the Kingdom shall be followed by applicants for overseas grants and scholarships.
- 5.5. The candidate ought to not be allowed any grant from any other instructive institution in Saudi Arabia
- 5.6. All Documents, certificates, transcript and diplomas, shall verified and stamps by the Saudi Embassy or by the International Relations office within the students country.
- 5.7. The candidate shouldn't have ever had a record of being expelled from any educational institution in the Kingdom.



جامعة الإمام عبد الرحمن بن فيصل  
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY  
مستشفى الملك فهد الجامعي | King Fahd Hospital of the University

Date: 03.03.2019

Revision: 5

IAU

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- 5.8. The candidate must pass all medical exams that are required by the University
- 5.9. The University may need letter of recommendation from one the relevant organizations, institutions or private or public authorities in the applicant's country.

### 6 RESPONSIBILITIES

- 6.1. Students, Faculty and Staffs

### 7 ATTACHMENTS: N/A

### 8 DISTRIBUTION:

- 8.1. University Website

### 9 REFERENCES: N/A