Basic and Applied Scientific Research Centre Dammam 31113, Saudi Arabia		جامعة الإمام عبدالرحمن بن فيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY مركز البحوث العلمية الأساسية و التطبيقية Basic and Applied Scientific Research Center	
Procedure Title: **QUALITY MANUAL ISO/IEC 17025:2017**		Document No. **Samples** -IAU-BASRC-010201-F-013	
Department/Section	**Quality Assurance / Lab**	Revision Date: **1.1.2022**	Next Revision Date: **1.1.2026**
		Revision No. **1**	Page **1** of **2**

REQUEST FOR ATOMIC ABSORPTION SERVICE

TYPE OF SERVICE: ☐ Internal ☐ External

REQUESTER INFORMATION

Client Name:

Organization Type:
☐ College ☐ Research institute ☐ University

Name of organization:

Department:

E-mail:

Mobile:

Sig.:   Date:

SAMPLE INFORMATION

Number of samples:

The elements to be detected:
☐ Ni   ☐ K   ☐ Si   ☐ Co   ☐ Mg
☐ As   ☐ Na   ☐ Pb   ☐ Hg   ☐ Ca
☐ Cd   ☐ Cr   ☐ Cs   ☐ Cu

Safety precautions:
☐ Toxic   ☐ Flammable   ☐ Biohazardous   ☐ None

INSTRUCTIONS

1- The sample must be **diluted 10 ppm or less**.
2- The sample should be **clear without impurities**.
3- The solvent used to dissolve the sample should be **water**.
4- The **concentration** of the element should be **high**.
5-The results will be sent by e-mail within **10** working days

Would you like to retrieve your samples after completing the analysis: ☐ **Yes**   ☐**No**

Please collect your samples no later than one week from receiving this e-mail. After a week, the samples will be disposed

Storage requirements for the sample :………………………………………………………………………..

Acknowledgment: All information filled in by the Client is correct

Samples Supervisor Name:

………………………….
Sig.:
Date: