

Course Title:	Graduating Project	Course Level:	seventh
Course code:	MGMT 497	Credit Hours:	3 hours
Pre-required courses:	None	Teaching Language:	Arabic
Course Description:			
This course offers practical knowledge about basics in administration in business environment. Students practice responsibility, teamwork, and decision-making, as well as training events management.			
Course Aims:			
<ul style="list-style-type: none"> • Planning and setting goals on a scientific basis. • Acquiring teamwork spirit by working in teams. • Communicating, with external elements in the environment • Acquiring event management. • Acquiring a critical scientific study of an administrative phenomenon. • writing scientific reports • Organizing administrative events • Switching theories into action plans 			
Course Contents:			
<ul style="list-style-type: none"> • Ideas regeneration. • Identify the objectives and tasks of each member in a team. • Administrative writing and expression of ideas • compilation of information from secondary sources, and the initial • Product planning and development cooperation to be a sponsor • Conducting effective communications and negotiations • Coordination and cooperation with other teams • Evaluation of construction, and the adoption of effective proposals 			