DUAA ALI ALKUBAISY

Citizenship : Saudi - **Date of birth : 31 AUG 1984**
Place Of Birth: KSA - **Gender: Female**

Contact:

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Dhahran 31942 - Saudi Arabia

Languages:

Arabic (native)   **English** (fluent)

skills.

- ✓ Holds leadership skills.
- ✓ Teamwork: Capable of working with teams.
- ✓ Self motivated, productive and competence.
- ✓ Innovative thinking in problem solving.
- ✓ Always looks for chances for self-development.
- ✓ The ability to managing multiple tasks momentarily.
- ✓ Excellent verbal and written communication skills
- ✓ Communication Skills   Presentation Skills
- ✓ Time Management Skills   Quick Learning Skills
- ✓ Project Management Skills   Problem Solving

Education

2010   **Master in Compute System Security**
                  Facility of advance technology-Glamorgan university –United Kingdom.

2008   **Bachelor in Computer and Information Systems (whith a GPA 4 / 5)**
                  King Faisal University, Management Science and Planning,
                  Dammam, Saudi Arabia

2004   **2-years-specialized diploma in Computer and Information Systems**
                  King Faisal University, Applied Studies and Community Services,
                  Dammam, Saudi Arabia

Specialized Courses

Project management	security management	Unix & windows practice security
network security	wireless security	Programming Languages
Operating Systems	Communication & Networking	Business Administration
Accounting	Database Design & Management	Management & Information Systems

Master Senior Project: NETWORK SECURITY APPLICATION USING SHIBBOLETH
Bachelor Senior Project: Management system training SABIC

Sessions and other studies

May 2009   English course (general+ academic) at Celtic school –United Kingdom.

January 2006   Attended Business English course at King Fahad University- Saudi Arabia .

Work experience

February 2011   I started to work as a lecture at Dammam University "Faculty of Applied

Sciences and Community Service".

training experience

2008   **Computer instructor for summer activates school** - Dhahran - Saudi Arabia

2007	**Training Section Officer** Vision Company for computer techniques

(Training   material) For a of 3 months.

2005	**Saudi Armco Summer program** - for undergraduate, employment Div, Dhahran

CERTIFICATES

APRIL 2009   **ILETS ENGLISH CERTIFICATE** –Cardiff University –United Kingdom

MARCH 2006   **Windows 2000 Support**
New Horizons Institute for Computer and Technology, Alkobar , Saudi Arabia.

JUN 2005   **Reports Design**
Fatat Hajr Institute for Technical education and Training , Al-Ahsa , Saudi Arabia.

FEBUARY 2005   **Forms Design**
Fatat Hajr Institute for Technical education and Training , Al-Ahsa , Saudi Arabia.

September 2004   **Microsoft Office 2000**
New Horizons Institute for Computer and Technology, Alkobar , Saudi Arabia.

July 2004   **Introduction to Oracle**
AlAlamiah Institute for Computer and Technology, Dammam, Saudi Arabia

Jun 2004   **Installing Configuring And Administrating Microsoft Windows 2000 Server**
AlAlamiah Institute for Computer and Technology, Dammam, Saudi Arabia

Accomplishments

May 2008   Third position winner award in photography tournament
of King Faisal University, Dammam, Saudi Arabia.

JULY 2008   Participated in photography Gallery at Alrashed Mall-alKobar- Saudi Arabia

April 2005   **Atyaf AlKhair Charity Festival:**

This was an inspiration from the Lecturer of (Product Management) course which I took in my Bachelor degree, me and 7 other girls in the same class managed to plan and run a charity Festival where the number of visitors reached over 1000 and the prophet reached over 20,000 SR, and I have developed Project Management skills due to me handling the leader assistant role where I was responsible of the Assist developing the Plan, Ensure the team met the deadlines and within the budget, and managing the internal and external conflicts.Also I have developed Communication and Negotiation skills by contacting the big organizations such as AlGosaiby ,AlOthaim Jewelry ,Dareen Restaurant and convincing them to trust in us and participate in the Festival.

References and Recommendations

Name	Contact Information
Dr Daniel Cunliffe Reader in the Department of Computing and Mathematical Sciences in Faculty of Advanced Technology Glamorgan university- United Kingdom	+44.1443483694 djcunlif@glam.ac.uk
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Principal Lecturer / Programme Leader HND / BSc / FD Computing Glamorgan university- United Kingdom	
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Dr. Mona Almasry Ph.D. in economics and banks- - collage of Management Science and Planning - Dammam University– Saudi Arabia	